OMB Approved No. 2900-0525
Respondent Burden: 15 minutes

Department of Veterans Affairs

VA MATIC ENROLLMENT/CHANGE

IMPORTANT: You can use this form to enroll in VA MATIC or to make a change to an existing account.

SECTION I - TO BE COMPLETED BY INSURED

1. NAME AND ADDRESS OF INSURED	2. INSURANCE FILE NUMBER
	3. SOCIAL SECURITY NUMBER
	4. DAYTIME TELEPHONE NUMBER ( )

I HEREBY authorize the Department of Veterans Affairs to start/change a deduction from my account at the financial institution stated below for the purpose of paying Government Life Insurance premiums. I further authorize the Department of Veterans Affairs to adjust the amount of this deduction if my premiums increase or decrease. I understand that each deduction will be in the amount of my monthly premium payment and the deduction shall be made on the premium due date. Unless otherwise specified by me, this authorization will cover all of the Government Life Insurance policies under the insurance file number shown in Item 2.

5. SIGNATURE OF INSURED	6. DATE

SECTION II - PLEASE ATTACH A VOIDED PERSONAL CHECK. IF YOU DO, SKIP BLOCKS 7 - 10.

7. NAME OF BANK/FINANCIAL INSTITUTION	8. PHONE NUMBER OF BANK/FINANCIAL INSTITUTION

9. BANK ROUTING NUMBER (9 DIGITS)	10. CHECKING ACCOUNT NUMBER

The **bank routing number** is always 9 digits and appears between the ⑆ symbols.

Customer Name
Street Address
City, State, ZIP

SAMPLE CHECK

Check No. 1234

PAY TO THE ORDER OF _____ $ _____

_____ Dollars

⑆123456789⑆ 1617284958569678⑈ 1234

Bank Routing Number | Bank Account Number | Check Number (not needed)

The **bank account number** varies in length and may contain dashes or spaces. The ⑈ symbol indicates the end of the account number.

11. DO YOU PARTICIPATE IN DIRECT DEPOSIT? IF YES, WILL THIS NEW INFORMATION APPLY TO DIRECT DEPOSIT?

YES ☐ NO ☐

MAIL THE COMPLETED FORM TO:

VAROIC
P.O. BOX 42954
PHILADELPHIA, PA 19101

Respondent Burden: No insurance deduction may be made unless a completed authorization is received (38 U.S.C. 708). We estimate that you will need an average of 15 minutes to review the instructions, find the information, and complete this form. VA cannot conduct or sponsor a collection of information unless a valid OMB control number is displayed. You are not required to respond to a collection of information if this number is not displayed. Valid OMB control numbers can be located on the OMB Internet page at www.whitehouse.gov/library/omb/OMBINVC.html#VA. If desired, you can call 1-800-827-1000 to get information on where to send comments or suggestions about this form.
Privacy Act Notice: The VA will not disclose information collected on this form to any source other than what has been authorized under the Privacy Act of 1974 or Title 5, Code of Federal Regulations 1.526 for routine uses identified in the VA system of records, 36VA00, Veterans and Armed Forces Personnel U.S. Government Life Insurance Records-VA, published in the Federal Register. Your obligation to respond is voluntary, but your failure to provide us the information could impede processing. Giving us your social security number account information is voluntary. Refusal to provide your SSN by itself will not result in the denial of benefits. The VA will not deny an individual benefits for refusing to provide his or her SSN unless the disclosure of the SSN is required by a Federal Statute of law in effect prior to January 1, 1975, and still in effect. The responses you submit are considered confidential (38 USC 5701).

IF YOU HAVE ANY QUESTIONS ABOUT YOUR INSURANCE, PLEASE CALL OUR TOLL-FREE NUMBER 1-800-669-8477.